From: Pattie Grela
To: DL for Purchasing Users;

Subject: OfficeMax Catalogs
Date: Wednesday, January 17, 2007 2:18:20 PM

Subject: officemax catalogs

Message No: 6

The 2007 Catalogs are now available! Contact Person(s) of current Purchase Orders can order these catalogs by simply entering J9CATALOG07 in the Product Code field the next time an order is placed online for office supplies.

Please contact any of the Purchasing Department staff with your questions or comments.

It is our intent to use this distribution list to transmit information and updates related to the Procurement module of SDCCD's Colleague Financial system, as well as the general purchasing of goods and services. These notices are directed to initiators, approvers, and receivers and will be issued from time to time. We invite you to peruse our website http://bussrv.sdccd.edu/purchasing/ which has information for employees and vendors.